

Click "Register" below the blue "Login" button to begin the registration process

1. Create a Username

Your username is not affiliated with any other Tradesmen International login that you may use, but should be easy for you to remember.

2. Enter your Employee ID

Your Employee ID is a 5- or 6-digit number, and can be found on your paystub. Your local Tradesmen office can also provide it for you.

3. Enter your Date of Birth

Be sure to enter in the proper format, including dashes. Android Users: Tap on the year to change the value.

4. Enter the last 4-digits of your Social Security Number

5. Create a Password

Your Password must be at least 8 characters, contain at least one CAPITAL letter, one lowercase letter, at least one number (0-9), and at least one special character (!, @, #, \$, %).

6. Confirm your Password

Retype your Password exactly as it was entered in the password field. Make sure to jot it down, or make it something easy for you to remember.

7. Click "Register"

If all information was entered correctly and your Employee ID, Date of Birth, and last 4-digits of your SS# match the information in our system, you will immediately receive a pop-up message that your registration was successful, as well as an email containing a link to complete the registration process. This link must be clicked within 72-hours, or you will need to repeat the registration process.

[Step By Step Instructions for Signing Up](#)

Username

1

Employee ID

2

Date of Birth

3 dd/yyyy

Last 4 of Social

4

Password

Must include at least one upper case letter, lower case letter, number, and special character (such as !:#%\$)

5

Confirm Password

6

[« Back to Login](#)

7 **Register**

If the Employee ID, Date of Birth, and/or last 4-digits of your SS# don't match the information in our system, you will receive an error upon clicking the "Registration" button. This error message will contain a "Back to Application" link. Click the link and repeat the registration process. (For security purposes, the website will not reveal which field(s) contain invalid data.)

- If you experience difficulties registering, review all of the above steps and try again.
- If you forgot your password, click the "Forgot Password?" link on the login page.
- For any system failures, such as inability to load the login screen, contact your local Tradesmen office.
- As a security precaution, no Tradesmen staff, local office or Corporate, has access to your username or password, and Corporate staff will not validate or discuss personal information with you.